Hansard Publications and Guidelines for Corrections by Members

Blues Transcripts

A preliminary draft transcript called the Blues is produced electronically for each sitting of the House. When the House splits into two or more sections of the Committee of Supply, a separate Blues transcript is produced for the proceedings in each venue.

The Blues are posted online incrementally throughout a sitting, starting approximately one hour after the sitting begins. The complete Blues are typically available online one hour after adjournment. By the next day, the preliminary Blues will be replaced by an updated draft that has been further reviewed at a proofreading stage. The Blues may be viewed on the <u>Debates (Hansard)</u> page of the Legislative Assembly website.

Any assistance that Members and their staff can provide Hansard Services in ensuring the accuracy of names, titles, technical terms and quotations is greatly appreciated, particularly when visitors in the gallery are introduced. In order to meet our production deadlines, Hansard Services research staff will often directly contact Members' offices with requests for this information. Members are also encouraged to provide Hansard Services with copies of any material they read out in the House. Speaking notes and introductions may be emailed to Hansard Research or sent in hard copy to Hansard Services through Sergeant-at-Arms chamber staff. All Hansard staff are bound to confidentiality by their oath of employment, and Members' correspondences are treated with the highest discretion.

Hansard staff apply a light hand when making editorial changes, confining themselves to correcting grammar and syntax when this can be done with minimal changes to the Member's words. Obvious errors will be corrected, such as correcting a date or misspoken word, provided the error did not give rise to discussion in the House. Once the updated Blues have been posted, only very minor changes are made by Hansard staff before publication of the final — typically only formatting and style changes.

Members are encouraged to review the Blues and advise Hansard Services if they believe they have been inaccurately reported. Members should restrict themselves to correcting misheard words or other transcription errors and may not polish, improve or otherwise rewrite their speeches. To request a correction, Members should contact Hansard Services by email at Hansard Research or by phone at 250-387-3681. To ensure requests can be reviewed prior to the publication of the final transcript, corrections for morning sittings should be submitted by 4 p.m. the day following the sitting, and corrections for afternoon sittings should be submitted by noon the second day following the sitting. All requests for corrections are subject to approval by the Director of Hansard Services in accordance with Hansard's substantially verbatim reporting guidelines.

Final Transcripts

Final Hansard transcripts are published online for each sitting of the House. The transcripts of proceedings of the Committee of Supply held in other venues are appended at the end of the transcript of Chamber debates. Transcripts are usually posted within three to four working days; occasionally, this deadline may be extended due to workload considerations. Final transcripts are posted to the <u>Debates (Hansard)</u> page of the Legislative Assembly website, replacing the Blues version.

Parliamentary Committee Transcripts

Upon request, the proceedings of parliamentary committees are recorded and transcripts are produced in a manner similar to that of House proceedings. Production of the House Blues takes priority, so committee transcription may be interrupted until the House production has been completed. Generally, committee Blues are available online within a few hours of the adjournment of a committee. Committee meetings that begin in the late afternoon or the evening may not be completed until the following day. Transcripts for parliamentary committees may be found on the Committee Transcripts and Audio page of the Legislative Assembly website.