

## **Hansard Publications and Guidelines for Corrections by Members**

### *Publication of Blues Transcripts*

A preliminary draft transcript called the Blues is produced for each sitting of the House. When the House splits into two or more sections of the Committee of Supply, a separate Blues transcript is produced for the proceedings in each venue.

Printed copies of the Blues are delivered by Sergeant-at-Arms staff between 1 p.m. and 2 p.m. for morning sittings and by 9 a.m. the following day for afternoon sittings. Contact the Sergeant-at-Arms office at 250-387-0953 to request delivery of the print Blues.

The Blues are posted online incrementally throughout a sitting, starting approximately one hour after the sitting begins. The complete Blues are typically available online one hour after adjournment. By the next day, the preliminary Blues will be replaced by an updated draft that has been further reviewed at a proofreading stage. The Blues may be viewed on the Hansard debates page of the Legislative Assembly website: <http://www.leg.bc.ca/hansard/8-8.htm>.

### *Corrections to the Transcripts*

Any assistance that Members and their staff can provide Hansard Services in ensuring the accuracy of names, titles, technical terms and quotations is greatly appreciated, particularly when visitors in the gallery are introduced. In order to meet our production deadlines, Hansard Services research staff will often directly contact Members' offices with requests for this information. Members are also encouraged to provide Hansard Services with copies of any material they read out in the House. Papers and notes may be sent to Hansard Services through members of the Sergeant-at-Arms chamber staff. Materials will be returned as soon as possible, and Members are assured that Hansard Services staff are sworn to keep private information confidential.

Hansard staff applies a light hand when making editorial changes, confining themselves to correcting grammar and syntax when this can be done with minimal changes to the Member's words. Obvious errors will be corrected, such as correcting a date or misspoken word, provided the error did not give rise to discussion in the House. Once the updated Blues have been posted, only very minor changes are made by Hansard staff before publication of the final — typically only formatting and style changes.

Members are encouraged to review the Blues and advise Hansard Services if they believe they have been inaccurately reported. Members should restrict themselves to correcting mishearings or other errors of transcription and may not polish, improve or otherwise rewrite their speeches. All requests for corrections are subject to approval by the Director of Hansard Services in accordance with Hansard's substantially verbatim reporting guidelines.

To request a correction, Members should contact Hansard Services by e-mail at [Research.Hansard@leg.bc.ca](mailto:Research.Hansard@leg.bc.ca) or by phone at 250-387-3681. To ensure requests can be reviewed prior to the publication of the final transcript, corrections for morning sittings should be submitted by 4 p.m. the day following the sitting, and corrections for afternoon sittings should be submitted by noon the second day following the sitting.

### *Publication of Final Transcripts*

Hansard transcripts are published for each sitting of the House. The transcripts of proceedings of the Committee of Supply held in other venues are appended at the end of the transcript of Chamber debates. Transcripts are usually finalized within three to four working days; however, this deadline may be extended due to workload considerations. Members may receive printed copies of the official transcript a subscription basis by contacting the Sergeant-at-Arms Postal Services Branch at 250-356-8236. A small number of finals are delivered to the chamber.

### *Publication of Parliamentary Committee Transcripts*

Upon request, the proceedings of parliamentary committees are recorded and published in a manner similar to that of House proceedings. Production of the House Blues take priority, so committee transcription may be interrupted until the House production has been completed. Generally, committee Blues are available online within a few hours of the adjournment of a committee. Committee meetings that begin in the late afternoon or the evening may not be completed until the following day.

Transcripts for parliamentary committees are posted to the "Minutes and Transcripts" page of each committee's website, which can be accessed from the Parliamentary Committees website: <http://www.leg.bc.ca/cmt>.